



**UNIVERSITY CONGREGATIONAL CHILDREN'S CENTER PRESCHOOL**  
405 University Avenue Missoula, MT. 59801

**AGREEMENT FOR PRESCHOOL 2012/2013**

I, the parent/guardian of \_\_\_\_\_, agree to the following: (please initial by each number)

- \_\_\_\_\_ 1. Payment of fee for monthly tuition regardless of my child's attendance.  
(T/TH: \$95.00; M/W/F: \$142.00)
- \_\_\_\_\_ 2. To keep my child home if there are signs of a communicable disease and/or a fever.
- \_\_\_\_\_ 3. To spend time as scheduled assisting in the teaching of children in the preschool.
- \_\_\_\_\_ 4. To fulfill my parent helping responsibilities per child, not per class.
- \_\_\_\_\_ 5. To exchange days with another enrolled parent in case I am unable to be the parent helper on a day I am scheduled.
- \_\_\_\_\_ 6. To help once a year, per family, with a Parent Clean-up. (Upon completion of a Parent Clean-up, families will be reimbursed their \$50.00 Clean-Up fee.)
- \_\_\_\_\_ 7. To participate in one parent committee per year, per family.
- \_\_\_\_\_ 8. To participate in fundraising efforts by the school.
- \_\_\_\_\_ 9. To be punctual at all times when picking up my child, or agree to pay penalties as written in Policy.
- \_\_\_\_\_ 10. To fill out a withdrawal form if I remove my child from preschool.
- \_\_\_\_\_ 11. That all information provided in the registration forms is true and accurate to the best of my knowledge.

Child's name (please print): \_\_\_\_\_

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**UCCC Tuition Fee Policy**

- 1. Fees are as follows: T/TH classes are \$95.00 per month M/W/F classes are \$142.00 per month and are due on the 5<sup>th</sup> of each month.
- 2. A \$25 late charge may be assessed for any tuition not received by the 10<sup>th</sup> of the month.
- 3. There is a \$50.00 registration fee.
- 4. There is a \$25.00 non-refundable maintenance fee per year.
- 5. There is a \$50.00 Clean-up fee refundable upon completion of Parent Clean-up.
- 6. Students enrolled after school starts are responsible for the first and last months' tuition plus a \$50 registration fee and all other applicable fees. Students beginning during the first half of the month will be responsible for the whole month's tuition. Students beginning during the last half of the month will pay only half that month's tuition.
- 7. Students withdrawing from UCCC during the year will forfeit the last month's tuition if their slot cannot be filled within two weeks. If another child enrolls as a replacement, tuition for the month of May will be refunded. Students dropping out mid-month will still be responsible for that month's tuition.
- 8. UCCC tuition will increase 3% to 5% annually, at the discretion of the UCCC Board.

\_\_\_\_\_  
Signature by Responsible Parent/Guardian Date